



Monday 18<sup>th</sup> September 2023

Dear Parents and Carers,

Springfield Community Primary School regularly reviews and updates all Acceptable Use documents to ensure that they are consistent with the school Online Safety and Safeguarding and Child Protection Policies. We attempt to ensure that all students have good access to digital technologies to support their teaching and learning and we expect all our pupils to agree to be responsible users to help keep everyone safe and to be fair to others.

**Your child will be asked to read and sign an Acceptable Use Policy tailored to their age. Please read this carefully – it has been sent home today.**

**Internet and IT:**

As the parent or legal guardian of the pupil(s) named below, I grant permission for the school to give my child access to:

- the internet at school
- the school's chosen email system
- Google Classroom
- IT facilities and equipment at the school

I accept that ultimately the school cannot be held responsible for the nature and content of materials accessed through the internet and mobile technologies, but I understand that the school takes every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate materials. I understand that all internet and device use in school is subject to filtering and monitoring; I understand that all school-owned devices used outside of school may also be subject to filtering and monitoring, and should be used in the same manner as when in school.

**Use of digital images, photography and video:**

I understand the school has a clear policy on "The use of digital images and video" and I support this. I understand that the school will necessarily use photographs of my child or including them in video material to support learning activities. I accept that the school may use photographs / video that includes my child in publicity that reasonably promotes the work of the school, and for no other purpose.

**Social networking and media sites:**

I understand that the school has a clear policy on "The use of social networking and media sites" and I support this. The impact of social media use is often felt in schools, and this is why we expect certain behaviours from pupils when using social media at all times. I will not take and then share online, photographs, videos etc., about other children (or staff) at school events, without permission. I understand that the school takes any inappropriate behaviour seriously and will respond to observed or reported inappropriate or unsafe behaviour. I understand that my child has agreed in the pupil acceptable use policy not to search for or share any material that could be considered offensive, harmful or illegal. This might include bullying or extremist/hate/discriminatory content. I will support the school by promoting safe and responsible use of the internet, online services and digital technology at home. I will inform the school if I have any concerns.

Best wishes,

Maudie Wyatt (Deputy Headteacher and DSL) and Alex de Lange (Assistant Headteacher and Computing Lead)

Name(s) of pupil: \_\_\_\_\_

Parent / guardian signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_